

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION 9 (PAGADIAN AND ZAMBOANGA)**

ANNUAL PROCUREMENT PLAN FOR FY 2025 - NON-CSE based on approved NEP

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1, A.III.c.1 A.III.a.1, A.III.b.1, A.III.b.2, A.III.b.3.	Office Supplies Expenses	GASS, REGULATION, DATA MGT, LRD Pagadian RO Zamboanga SO	NP-53.3 – Agency-to-Agency Shopping; NP- 53.9 Small Value Procurement	N/A Within the Year Within the Year	N/A Within the Year Within the Year	N/A N/A Within the Year	Within the Year Within the Year Within the Year	GoP	4,416,000.00	4,416,000.00	-	Various Common use Supplies Available in PS-DBM and Non-PS DBM both Pagadian and Zamboanga Office.
A.I.a.1	Drugs and Medicines Expenses	GASS Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	86,000.00	86,000.00	-	Drugs and Medicines for Officials and Employees in PRC Pagadian and Zamboanga SO.
A.I.a.1	Semi-Expendable - Office Equipment	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	68,000.00	68,000.00	-	Office Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Office Partition Cubicle, Cabinets and etc.
A.I.a.1, A.III.b.3	Semi-Expendable -Information and Communications Technology Equipment	GASS, REGULATION Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	472,000.00	472,000.00	-	ICT Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Desktop Computer, Computer Printer, UPS and etc.
A.I.a.1	Semi-Expendable Communications Equipment	GASS, Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	29,000.00	29,000.00	-	Communications Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Telephone , Microphone, Public Address System and etc.
A.I.a.1	Semi-Expendable -Other Machinery and Equipment	GASS, Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	65,000.00	65,000.00	-	Other Machinery and Equipment for Office use both PRC Pagadian and Zamboanga SO. This includes Industrial Stand Fan, Paper Shredder, Vacuum Cleaner and etc.

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A.I.a.1	Semi-Expendable -Furnitures and Fixtures	GASS, Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	166,000.00	166,000.00	-	Furnitures and Fixtures for Office use both PRC Pagadian and Zamboanga SO. This includes Tables, Chairs, Storage, Racks and etc.
A.I.a.1, A.III.c.1, A.III.b.1, A.III.b.3,	Training Expenses	GASS - REGULATION, DATA Pagadian RO Zamboanga SO	NP 53. 5 Agency to Agency	Within the Year	Within the Year	Within the Year	Within the Year	GoP	129,000.00	129,000.00	-	Learning and development interventions
A.I.a.1; A.III.b.2	Fuel, oil and Lubricants Expenses	GASS - REGULATION; Pagadian RO Zamboanga SO	Shopping; NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	N/A	GoP	284,000.00	284,000.00	-	Fuel, oil and Lubricants Expenses for day-to-day Office transactions outside th Office for PRC Pagadian and Zamboanga SO
A.I.a.1	Postage and Courier Services	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	60,000.00	60,000.00	-	Postage and Courier Services for the RO and SO to transport and deliver the packages and other important documents in the region.
A.I.a.1	Janitorial Services	GASS - Pagadian RO Zamboanga SO	Competitive Bidding	10/25/2024	11/18/2024	upon approval of GAA	upon approval of GAA	GoP	813,000.00	813,000.00	-	Janitorial services for the RO and SO to maintain and observe the cleanliness of Office premises both Pagadian and Zamboanga Office.
A.I.a.1	Security Services	GASS - Pagadian RO Zamboanga SO	Competitive Bidding	10/14/2024	11/06/2024	upon approval of GAA	upon approval of GAA	GoP	1,472,000.00	1,472,000.00	-	Security services for the RO and SO to ensure the safety of its employees and clientelles both Pagadian and Zamboanga Office.
A.I.a.1	Repairs and Maintenance-Office Equipment	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	27,000.00	27,000.00	-	Periodic preventive maintenance, replacement of parts and other corrective actions to increase service life for both PRC Pagadian and Zamboanga Office.
	Repairs and Maintenance-Other Machinery and Equipment	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	15,000.00	15,000.00	-	
	Repairs and Maintenance-Transportation Equipment - Motor Vehicles	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	41,000.00	41,000.00	-	
	Repairs and Maintenance-Furnitures and Fixtures	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	12,000.00	12,000.00	-	

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A.I.a.1	Representation Expenses	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	106,000.00	106,000.00	-	Official Meetings, functions and Conferences in PRC Pagadian Regional Office IX.
A.I.a.1	Transportation and Delivery	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	66,000.00	66,000.00	-	For the transportation, delivery and hauling of various office properties and for the transfer of office to the new building of the RO.
A.III.a.1	Rent/Lease Expenses - Building and Structures	LRD - Pagadian RO Zamboanga SO	NP-53.3 – Agency-to Agency	Within the Year	Within the Year	Within the Year	N/A	GoP	508,000.00	508,000.00	-	Rent of Testing Centers during the conduct of various licensure examinations in both PRC Pagadian and Zamboanga Office.
A.III.a.1	Rent/Lease Expenses - Motor Vehicles	LRD - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	500,000.00	500,000.00	-	Rental of motor vehicles to be use in the conduct of various licensure examinations in in both PRC Pagadian and Zamboanga Office.
GRAND TOTAL									9,335,000.00	9,335,000.00	-	

Prepared by:

BAC Secretary


BRYAN M. DAEL
Secretary

AMOR C. RODA

Member


SANGRA S. ARAD-ARAO
Member

CRISTINA V. RIVERA


Member

GINA R. ALAPARDO

Member

Certified Funds Available/Certified Appropriate Funds Available:

Accountant/Budget Officer



SHERYL A. BURGUETE / ROSE A. GANCOSO GUEVARA
Accountant II / Budget Officer

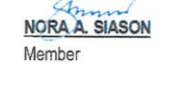
Recommending Approval:

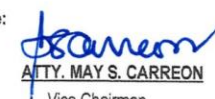
The Regional Bids and Award Committee:


ERL C. VILLAGONZALO
Chairman


GUILBERT J. CATUBAY
Member

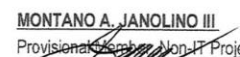

JORGE B. DUTERTE
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NORA A. SIASON
Member


ATTY. MAY S. CARREON
Vice Chairman

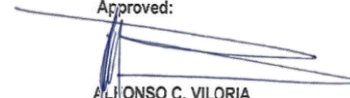

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Approved:


ALI ONSO C. VILORIA
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